

Widening your job search

You can improve your job search techniques and increase your chances of finding work by making the most of expert advice and tools available on the internet. Here are some ideas to get you started. Please note the Jobcentre is not responsible for the content of any external websites and cannot guarantee the quality or security of any links. These are provided as examples and you may wish to conduct your own search for online information and advice.

Website	Quick link	Completed Please tick once you have reviewed the information
<p>Online jobsearch tips, tools and strategies from About.com Job searching. A huge set of resources including job search sites, job search engines, networking sites and online job search tools.</p>	<p>http://jobsearch.about.com/od/findajob/a/onlinejobs.htm</p>	
<p>Universal Jobmatch guide from Digital Unite. Step-by-step instructions to help you set up your account.</p>	<p>http://digitalunite.com/guides/hobbies-interests/jobs-careers/how-find-job-online</p>	
<p>How to use social media in your jobsearch from About.com Job searching. Explains how you can turn your Facebook or Twitter account into a useful job-hunting tool.</p>	<p>http://jobsearch.about.com/od/networking/a/socialmedia.htm</p>	
<p>Get the profile: Managing your online reputation from Progressive Recruitment. A guide to using the internet and social media to get a job and keeping track of your online profile.</p>	<p>http://assets.progressiverecruitment.com/Guides/Online_reputation_managment.pdf</p>	
<p>Webinars: Finding jobs through LinkedIn from LinkedIn. Take part in a free 60 minute webinar and get expert advice on using the social network to find work. There's a new one every month.</p>	<p>http://premium.linkedin.com/jobsearch/webcasts.html</p>	

<p>Accessing the 'hidden market' from Amazing People. This step by step guide will help you work through the process of finding unadvertised vacancies and approaching employers and recruitment agencies.</p>	<p>http://www.amazingpeople.co.uk/Blog/Accessing%20the%20hidden%20job%20market.pdf</p>	
<p>Recruitment agencies factsheet from the Jobcentre provides tips to help you find and work with an agency.</p>	<p>http://tinyurl.com/jobkit-recruitment</p>	